



NORTH
NORFOLK
DISTRICT
COUNCIL



Application to trade on Sheringham Festive Market on 7th December

Please return this application to:

Markets Team, Leisure
North Norfolk District Council
Council Offices
Holt Road
Cromer
Norfolk
NR27 9EN

✉ markets@north-norfolk.gov.uk

About You

Forename	Surname
Address	
Postcode	
Contact number	Email

About Your Business

Trading Name

Website Address (if you have one)

Please provide detailed information about the products and/or services you wish to sell. Please include any photographic evidence which demonstrates your products and/or services. Please include a business plan if you have one. All food traders must provide proof of registration as a food business with this application. You may do this by attaching a copy of your registration form, or by providing the reference information of your registration. If you are not registered please contact your Local Authority for guidance.

Stall Information

Non-catering pitch: Outside stand space for use with own gazebo or structure to not exceed pitch dimensions: £20 Number required:

Catering pitch: Outside stand space for use with own gazebo or structure to not exceed pitch dimensions: £20 Number required:

PLEASE NOTE: You must bring your own stand/gazebo/vehicle/trailer etc and it must fit within the pitch dimensions. NB external ground is hard standing. You will need to bring your own sufficient weights for your stand to be safe. We do not provide any equipment, including tables, chairs, generators etc.

Additional Information

There will be no electricity supplied to outdoor stalls. Traders are welcome to bring their own generator (as long as it's fit for purpose, serviced and not too loud), gas, heating, however it must comply with the clauses set out in Section 3 of the T&C's.

Documentation & Certificates

All traders must have public liability appropriate to their business with a minimum of £2Million. If you sell consumables £5Million is required. You are also required to hold a five star Food Hygiene rating. It is the responsibility of all traders to ensure they have all relevant and necessary legislation and documentation in place.

Name of Public, Product and Employee Liability Insurer:

Public, Product and Employee Liability Insurer Policy Number

Name of Local Environment Health Authority registered to:

Signed

Date

Completing the form

You can download and complete this form digitally or print and complete by hand.

Returning the form

Please send this application form, with a signed copy of the terms and conditions, risk assessment, and all relevant certificates to:

markets@north-norfolk.gov.uk

If approved

We will send details of how to pay and your pitch allocation.