

North Norfolk Local Plan Examination

Consultation on Main Modifications & Policy Map Changes

Guidance Note

***Step by step guidance on how to submit a response using the Consultation Portal can be found on pages 3 to 5 of this document.**

Submitting comments

We want to hear from you if you either support or object to any of the changes set out in the Main Modifications and Policy Map Changes consultation documents.

It is important to make clear which **Main Modification** or **Policy Map Change** that your response relates to. Our online [Consultation Portal](#) takes you through the necessary steps to complete a response.

Responses should be submitted at <https://consult.north-norfolk.gov.uk> and received by no later than 11:59pm on **Wednesday 17 September 2025**. We are unable to accept responses which are received outside of the advertised consultation period.

The format of the response form follows national guidance regarding the legal compliance and soundness tests which the Inspector is required to determine. This means that the form is specifically designed to obtain information which assists the Inspector in this respect.

Your response will firstly be considered by the appointed Planning Inspector who is conducting the ongoing examination to determine if the Plan is sound, legally compliant and suitable for adoption.

Guidance on how to submit responses using the Consultation Portal can be found on pages 3 to 8 of this document.

Viewing the documents

All relevant documents, can be found in the Examination Library at www.north-norfolk.gov.uk/localplanexamination

Information Points

Paper copies of the consultation documents and the supporting documents are available to view on request at the following locations in the district during normal opening hours:

- Libraries: Cromer, Fakenham, Holt, North Walsham, Sheringham, Stalham, Wells-next-the-Sea, and Wroxham.
- Council offices: Cromer, Fakenham

All relevant information about the consultation can be found at www.north-norfolk.gov.uk/localplanconsultation

Contact us

If you have any difficulty submitting a response, have particular accessibility requirements, or wish to speak to us on a related matter, please contact us:

- planningpolicy@north-norfolk.gov.uk
- 01263 516318
- Planning Policy, NNDC Council Offices, Holt Road, Cromer, NR27 9EN
- Other ways to contact us can be found at www.north-norfolk.gov.uk/contact-us

If you wish to visit the Council offices to view the documents, we recommend making an appointment via the above 'contact us' web page.

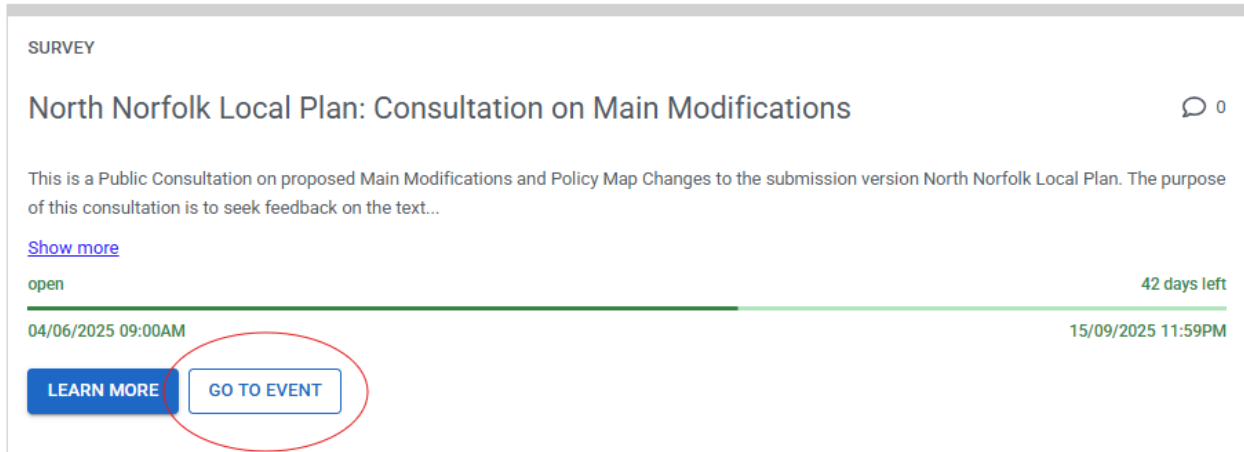
How to submit a response

Step 1 - Access the Consultation Portal

Visit <https://consult.north-norfolk.gov.uk>

Step 2 - Select the Consultation Event

For the event shown below, select 'GO TO EVENT'.



SURVEY

North Norfolk Local Plan: Consultation on Main Modifications

This is a Public Consultation on proposed Main Modifications and Policy Map Changes to the submission version North Norfolk Local Plan. The purpose of this consultation is to seek feedback on the text...

[Show more](#)

open 42 days left

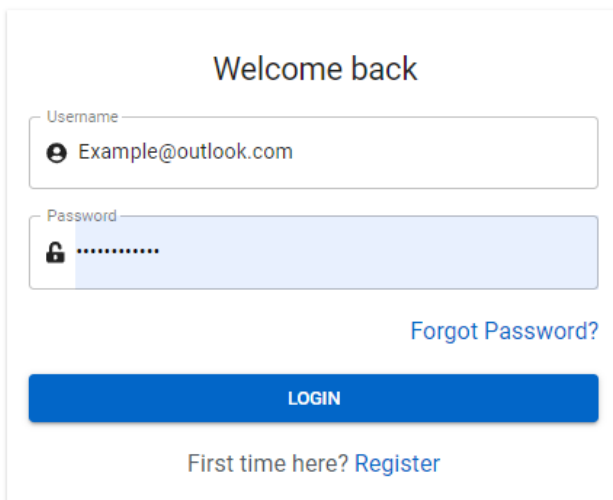
04/06/2025 09:00AM 15/09/2025 11:59PM

[LEARN MORE](#) [GO TO EVENT](#)

Step 3 - Login (existing users)

You will be asked to **login**, or **register** (see Step 4 if you haven't used the system before).

If you know your login, please enter these details into the username and password fields. If you cannot recall your password, select 'Forgot Password'. If you cannot recall your username, please contact us for assistance at planning.policy@north-norfolk.gov.uk or 01263 516318.



Welcome back

Username

Example@outlook.com

Password

Forgot Password?

LOGIN

First time here? [Register](#)

Step 4 - Register (new users)

If this is your first time using the system, select the 'Register' option and follow the instructions to register. You can then proceed to complete a response.

Register to take part


☒ I agree to the Terms and Conditions

We want you to know exactly why we need your registration details. Please state that you have read and agreed to these [Terms and Conditions](#) before you continue


☒ I agree to your Privacy policy and would like to register as a consultee/agent

We want you to know exactly how we use your information - see our [Privacy Policy](#) for further information on how we take care of and process your data.


Username

 Example@outlook.com


First Name

 David

Last Name

 Example

Password



Step 5 - Review the Main Modifications & Policy Map Changes

Select a **Consultation Document** to review from the options provided:

View the Consultation Documents

Select the document that you wish to view before responding:

1. [Schedule of Policy Main Modifications](#)
2. [Schedule of Policy Map Changes](#)

Or select a **Supporting Document** to review:

View the Supporting Documents

The following documents support the consultation and are also available to view:

1. [Sustainability Appraisal of the Main Modifications](#)
2. [Habitat Regulations Assessment of the Main Modifications](#)
3. [Schedule of Policy Additional Modifications](#)

Step 6 - Adding Comments

IMPORTANT: Please note that a separate response must be completed for each Main Modification or Policy Map Change that you wish to comment on.

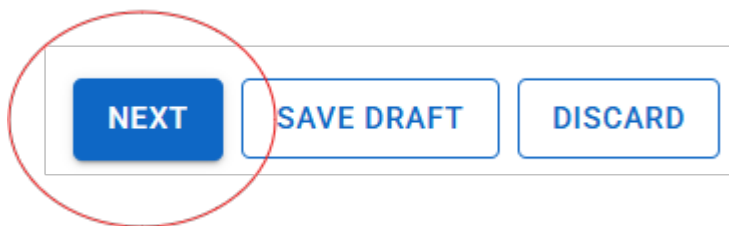
Question 1

Which consultation document are you commenting on?

Select one of two available options:

- Main Modifications
- Policy Map Changes

Then select '**Next**' to move to the next question.

A screenshot of a user interface showing three buttons: 'NEXT', 'SAVE DRAFT', and 'DISCARD'. The 'NEXT' button is a solid blue rectangle with white text, while the other two are white rectangles with blue borders and blue text. A red circle is drawn around the 'NEXT' button.

(For the purposes of this guidance, the answer to question 1 in this example is 'Main Modifications')

Question 2

Which Main Modification reference number are you commenting on? (e.g. MM1)

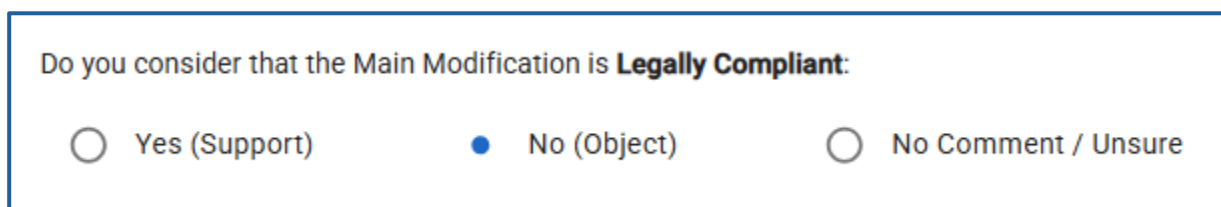
The Consultation Documents contain a reference number against each proposed Main Modification or Policy Map Change. Enter the reference number for the modification/map change that you wish to comment on.

- Main Modification = MMXX (enter a number between 1 and 68)
- Policy Map Change = MCXX (enter a number between 1 and 57)

Question 3

Do you consider that the Main Modification is Legally Compliant

If you wish to comment on 'legal compliance', please enter 'Yes' (if supporting the modification), 'No' (if objecting to the modification) or 'No Comment / Unsure'.

A screenshot of a form for Question 3. The question text is 'Do you consider that the Main Modification is Legally Compliant:'. Below the question are three radio button options: 'Yes (Support)', 'No (Object)', and 'No Comment / Unsure'. The 'No (Object)' option is selected, indicated by a blue dot in the center of the radio button.

Question 4

Legal Compliance Reasons

If you wish to comment on whether the modification is, or is not, legally compliant, please use the space in this question to provide your answer.

Question 5

Do you consider that the Main Modification is ‘Sound’

If you wish to comment on ‘Soundness’, please enter ‘Yes’ (if supporting the modification), ‘No’ (if objecting to the modification) or ‘No Comment / Unsure’.

Do you consider that the Main Modification is **Sound**:

☐ Yes (Support) ☒ No (Object) ☐ No Comment / Unsure

Guidance on 'soundness' can be found in the [National Planning Policy Framework](#).

Question 6

Soundness Reasons

If you believe the modification is not ‘Sound’, please select one of the following reasons:

If you consider that the Main Modification is not 'Sound', is this because it is not (select all that apply):

- ☐ Positively prepared
- ☐ Justified
- ☐ Effective
- ☐ Consistent with national policy
- ☐ Unsure

Question 7

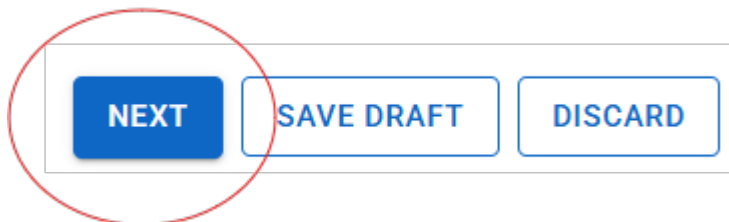
Explanation of Soundness Reasons

If you wish to comment on whether the modification is, or is not, 'sound', please use this space to provide your answer.

Guidance on 'soundness' can be found in the [National Planning Policy Framework](#).

If needed, you may upload files in support of your response at the end of the form.

Select '**Next**' to move to the next question.



Step 7 - Completing the form

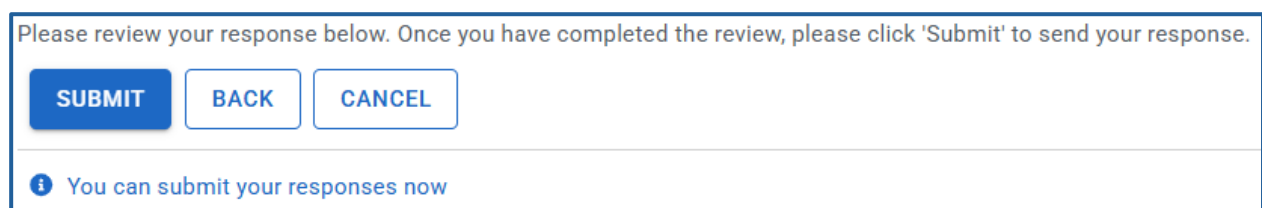
Select **SAVE AND REVIEW** to proceed to the final step.

Select **SAVE DRAFT** to come back later.

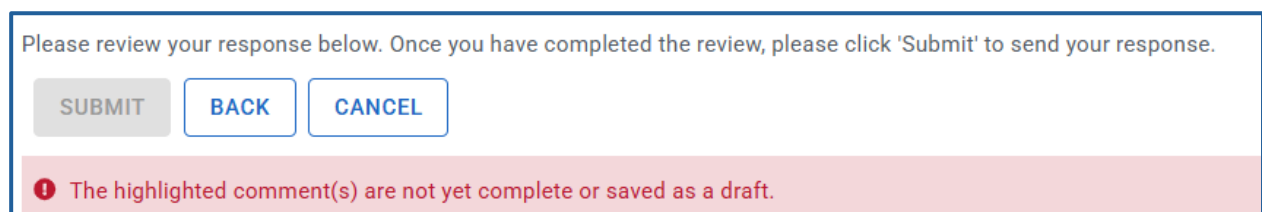
Select **DISCARD** to delete your response.



If all required questions have been answered, you should be able to **Submit** the response.



If all required questions have not been answered, the following error will display:



In this case, please use the edit icon to address any unanswered questions, and then **submit** your response.



Further assistance

If you require any further support with completing your response, please contact us:

- planningpolicy@north-norfolk.gov.uk
- 01263 516318