

Appendix G - Consultation Notices & Event Information (Reg 18)



FORMAL NOTICE

**North Norfolk District Council
Planning and Compulsory Purchase Act 2004
The Town & Country Planning (Local Planning) (England) Regulations 2012 (as amended)
Consultation on First Draft Local Plan (Under Regulation 18)**

Notice is hereby given that a public consultation on the First Draft Local Plan (Part 1) shall commence for a six week period from Tuesday 7 May to Wednesday 19 June 2019 at 5pm.

Subject Matter: The First Draft Local Plan (Part 1) provides details on the scale and distribution of growth and detailed planning policies, including preferred development sites, to help deliver and direct the growth needs of the District between 2016 and 2036.

This consultation seeks feedback on the Council's provisional choices: You are invited to comment on the North Norfolk preferred approaches, the alternatives considered and supporting documents including Interim Sustainability Appraisal and Interim Habitats Regulations Assessment.

A targeted '**Call for Sites**' consultation is also being undertaken. This invites proposals for small scale residential development sites in selected **Small Growth Villages** (as specified in First Draft Local Plan Policy SD3).

Area Covered: The administrative area of the District of North Norfolk, except for those parts of the District in the designated Broads Authority Area.

Availability of Documents: The Consultation Documents, along with background papers and supporting evidence, will be available at www.north-norfolk.gov.uk/localplanconsultation from Friday 3 May 2019. Paper copies will be available to view over the consultation period at public libraries in the District, and during normal office opening hours at NNDC Main Offices, Holt Road, Cromer, and Fakenham Connect, Oak Street, Fakenham.

Submitting Comments: Comments should be submitted using the **Online Consultation Portal** by visiting <https://consult.north-norfolk.gov.uk/portal>. If you are unable to use the Consultation Portal please contact us so that we can arrange an alternative way of submitting your comments.

Respondents will be required to consent to their personal details being held by North Norfolk District Council in accordance with relevant data protection legislation and for purposes which may include publishing the names of persons making representations.

For further information contact 01263 513811 or email planningpolicy@north-norfolk.gov.uk

Please note that comments made outside of the advertised consultation period will not be accepted.

The Council is holding a series of consultation 'drop-in' events across the District where members of the public can find out more about the proposals.

The events will be open between **2.30pm to 7.30pm** at the following locations:

Location	Address	Date (May)
Sheringham	Room 5 & 6, Community Centre, Holway Road, NR26 8NP	7
Cromer	Parish Hall, Church Street, NR27 9HH	8
Briston & Melton Constable	Briston Pavilion, Recreation Ground, Stone Beck Lane, NR24	9
Holt	The Lounge, Community Centre, Kerridge Way, NR25 6DN	15
North Walsham	Community Centre, New Road, NR28 9DE	16
Mundesley	Coronation Hall, Cromer Road, NR11 8BE	17
Ludham	Village Hall, Norwich Rd, NR29 5PB	20
Stalham	Town Hall, High Street, NR12 9AS	21
Hoveton	Broadland Youth & Community Centre, Stalham Road, NR12	23
Fakenham	Community Centre, Oak Street, NR21 9DY	24
Blakeney	Village Hall, Langham Road, NR25 7PG	29
Wells-next-the-Sea	The Maltings, Staithe Street, NR23 1AU	31



FORMAL NOTICE



North Norfolk District Council Planning and Compulsory Purchase Act 2004

The Town & Country Planning (Local Planning) (England) Regulations 2012 (as amended) Consultation on Supplementary Planning Documents - Regulation 12 & 13

Notice is hereby given that a public consultation on new Supplementary Planning Documents shall commence for a six week period from Tuesday 7 May to Wednesday 19 June 2019 at 5pm.

Subject Matter:

1) Draft Design Guide

This [online document](#) provides detailed guidance and advice to applicants in relation to the design and layout of development, with the objective of raising design standards in the District. This document will replace the current North Norfolk Design Guide (2008) as formal Supplementary Planning Guidance.

2) Draft Landscape Character Assessment (LCA) & Landscape Sensitivity Assessment (LSA):

The LCA appraises the North Norfolk landscape and evaluates the area's defining characteristics in order to manage growth sustainably and to enable the inherent qualities of the North Norfolk Landscape to be taken into consideration so that development does not undermine the valued features or characteristics. It will replace the current 2009 LCA upon adoption. The LSA assesses the sensitivity of the North Norfolk landscape to various types of renewable energy and other industrial scale developments.

Area Covered: The administrative area of the District of North Norfolk, except for those parts of the District in the designated Broads Authority Area.

Availability of Documents: The Consultation Documents will be available at www.north-norfolk.gov.uk/localplanconsultation from Friday 3 May 2019. Paper copies of relevant documents will be available to view over the consultation period at public libraries in the District, and during normal office opening hours at NNDC Main Offices, Holt Road, Cromer, and Fakenham Connect, Oak Street, Fakenham.

Submitting Comments: Comments should be submitted using the **Online Consultation Portal** by visiting <https://consult.north-norfolk.gov.uk/portal>. If you are unable to use the Consultation Portal please contact us so that we can arrange an alternative way of submitting your comments.

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For further information contact 01263 513811 or email
planningpolicy@north-norfolk.gov.uk

Please note that comments made outside of the advertised consultation period will not be accepted.

The Council is holding a series of consultation 'drop-in' events across the District where members of the public can find out more about the proposals.

The events will be open between **2.30pm to 7.30pm** at the following locations:

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Cromer	Parish Hall, Church Street, NR27 9HH	8
Briston & Melton Constable	Briston Pavilion, Recreation Ground, Stone Beck Lane, NR24	9
Holt	The Lounge, Community Centre, Kerridge Way, NR25 6DN	15
North Walsham	Community Centre, New Road, NR28 9DE	16
Mundesley	Coronation Hall, Cromer Road, NR11 8BE	17
Ludham	Village Hall, Norwich Rd, NR29 5PB	20
Stalham	Town Hall, High Street, NR12 9AS	21
Hoveton	Broadland Youth & Community Centre, Stalham Road, NR12	23
Fakenham	Community Centre, Oak Street, NR21 9DY	24
Blakeney	Village Hall, Langham Road, NR25 7PG	29
Wells-next-the-Sea	The Maltings, Staithe Street, NR23 1AU	31

Parish & Town Councils letter/emails

Dear Clerk,

It has been agreed to commence the initial consultation on the **First Draft Local Plan** as soon as possible following the District & Parish elections in May.

The consultation will run from **Tuesday 7 May - Wednesday 19 June**. A number of promotional tasks will be undertaken to help bring this to the attention of local people and we will be seeking your assistance with this nearer the time, for example in displaying posters in your community and raising awareness through parish meetings.

Those who have questions about the Local Plan proposed policies and sites will be able to come and discuss these with planning officers at a number of drop-in events during the consultation period. The events will be open between **2:30-7:30pm** at the following locations:

Location	Address	Date (May)
Sheringham	Room 5 & 6, Community Centre, Holway Road, NR26 8NP	7
Cromer	Parish Hall, Church Street, NR27 9HH	8
Briston & Melton Constable	Briston Pavilion, Recreation Ground, Stone Beck Lane, NR24 2PS	9
Holt	The Lounge, Community Centre, Kerridge Way, NR25 6DN	15
North Walsham	Community Centre, New Road, NR28 9DE	16
Mundesley	Coronation Hall, Cromer Road, NR11 8BE	17
Ludham	Village Hall, Norwich Rd, NR29 5PB	20
Stalham	Town Hall, High Street, NR12 9AS	21
Hoveton	Broadland Youth & Community Centre, Stalham Road, NR12 8DJ	23
Fakenham	Community Centre, Oak Street, NR21 9DY	24
Blakeney	Village Hall, Langham Road, NR25 7PG	29
Wells-next-the-Sea	The Maltings, Staithe Street, NR23 1AU	31

The above programme represents a substantial use of resource for the team at a busy time and we have therefore focussed on delivering events in the main growth areas and most populous parts of the district. It may be possible to attend a parish meeting if you feel this would be helpful to discuss specific land-use issues which relate to the Local Plan. Please send your request to planningpolicy@north-norfolk.gov.uk.

A letter regarding the Local Plan (attached for info) is being distributed in the next week to all residences and commercial properties in North Norfolk via the annual Council Tax and Business Rates billing mailout. This will assist in raising the profile of the Local Plan whilst informing residents of the upcoming consultation and providing details as to how they can get involved.

If you have any questions about the Local Plan please do get in touch.

Kind Regards

Chris Brown

Project Support Officer (Planning Policy)

01263 516318 | chris.brown@north-norfolk.gov.uk

26 April 2019

Dear Clerk,

Further to the update provided in March we are now writing to seek your assistance with publicising the Local Plan consultation within your communities.

A letter regarding the Local Plan consultation has been distributed to all residences and commercial properties in North Norfolk. We have received a large number of queries following this, including new sign-ups to our consultation database. As a result our objective of raising the profile of the Local Plan and informing residents of the upcoming consultation has taken a big step forward.

However, a range of additional publicity methods are being undertaken in order to assist with advertising the consultation period. Enclosed you will find:

- 2 x Formal Consultation Notice + 3 x General Consultation Poster

We would be grateful if you could place the **Formal Consultation Notice** at your parish office, if you have one, or/and within your Parish Notice Board. The **General Consultation Poster** is intended to be placed in visible locations in your communities such as a local shop or village hall.

We appreciate your assistance at this key stage of preparing the Local Plan.

Please note: following Parish Council feedback we wish to clarify that it is our intention to publish the consultation documents on Friday 3 May, with responses being accepted from Tuesday 7 May until Wednesday 19 June at 5pm. If you have any questions please do get in touch.

Kind Regards

Chris Brown

Project Support Officer (Planning Policy)

01263 516318 | chris.brown@north-norfolk.gov.uk

Local Plan Consultation letter March 2019

Notice of Draft Local Plan Consultation

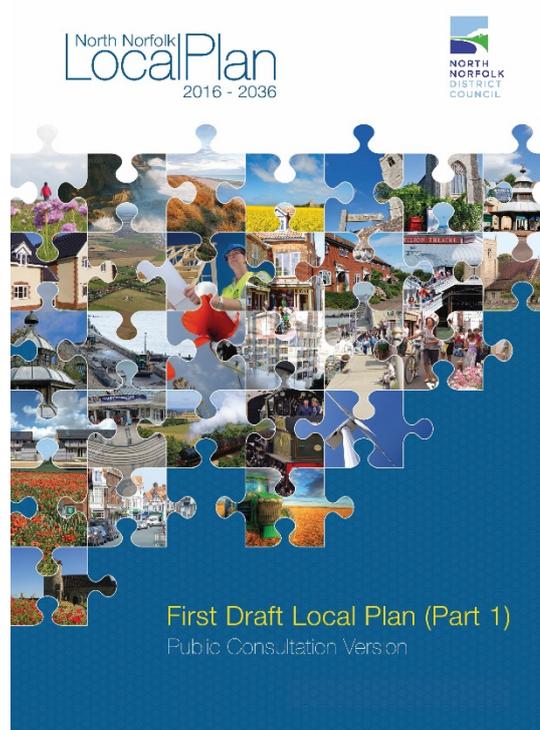


The Council is producing a new Local Plan which will guide development in North Norfolk up to 2036. This note explains how you can get involved in the preparation of the Plan.

The purpose of the Local Plan is to ensure there is clear detail on where development should be provided, how it should be provided (through suitable development policies), and to identify appropriate development sites to meet needs. It ensures that good quality, sustainable development takes place which respects the environment and heritage of North Norfolk while improving the lives of residents.

We are inviting residents, businesses and organisations to consider the content of the **First Draft Local Plan** and to let us know if any changes are considered necessary. As part of this consultation we will also publish details of the **Alternative Options** that have been considered, along with the supporting evidence we have taken account of when preparing the draft document.

A six week consultation period will take place from **Tuesday 7 May to Wednesday 19 June**.



What is the 'Development Plan?'

The existing Development Plan¹ is nearing the end of its lifetime and needs to be replaced.

When adopted, the new Local Plan, along with any approved Neighbourhood Plans, the Broads Local Plan and Norfolk County Council Minerals and Waste Local Plan will form the Development Plan for the District. Along with National Planning Policy & Guidance, the content of the Development Plan is the principal planning documentation that the Council uses to determine planning applications.

Continued...

¹ <https://www.north-norfolk.gov.uk/tasks/planning-policy/local-plan-current>

What does the Local Plan do?

The Plan identifies the key land use **issues** facing the district such as climate change, the need for more homes including affordable homes, and strengthening the local economy. It includes a **vision** for North Norfolk in 2036, and the **aims & objectives** which the Council expects to achieve during the Plan period. The Plan includes new **policies** which are proposed to be used to determine future planning applications, and also proposes a number of **development sites** around the district which are intended to help to meet the housing, employment and other needs of the area.

The Plan covers a broad range of topics such as housing construction standards, design, affordable housing, development in the countryside, coastal erosion, green spaces and access, renewable energy, infrastructure, retail, tourism and more.

How can I get involved?

From Tuesday 7 May visit <http://consult.north-norfolk.gov.uk/portal> to submit comments.

The Local Plan is the key planning document for North Norfolk. This is your chance to influence its content.

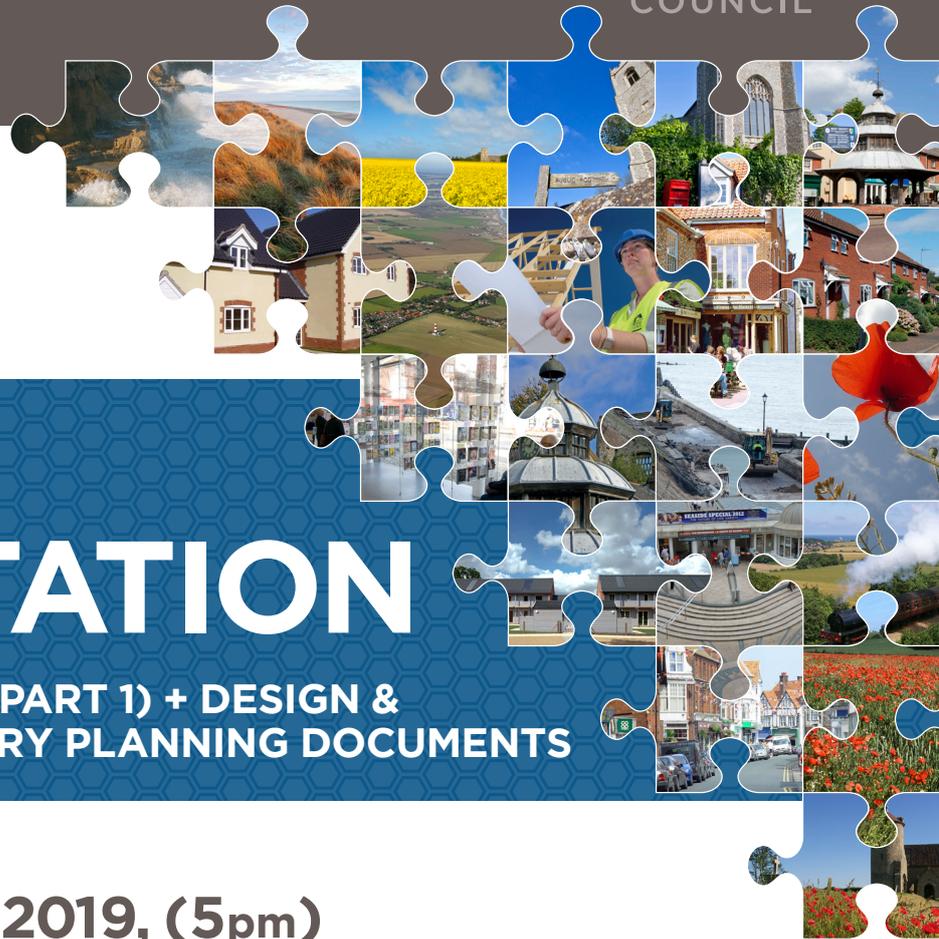
Will my opinion matter?

Yes! The local knowledge of residents and expertise of local organisations can help to make the Plan better. Whether you object to or support an element of the plan, or wish to make some general comments, we are keen to have your feedback.

Additional Information

- We have also updated the North Norfolk **Design Guide** and produced new **Landscape Character & Sensitivity Assessments** which the Council intends to adopt as Supplementary Planning Documents (SPDs). These guidance documents are also available for comment during the consultation.
- Please note that comments made outside of the advertised consultation period will not be accepted.
- We will be holding a number of drop-in events in the first few weeks of the consultation period where you can discuss the proposals with planning staff. Further information will be available prior to the consultation at www.north-norfolk.gov.uk/localplan
- To sign up for future updates on the Local Plan and other Planning Policy matters you can subscribe at: www.north-norfolk.gov.uk/localplanupdates

We look forward to hearing from you.



Have your say
on future development
in North Norfolk

PUBLIC CONSULTATION

FIRST DRAFT LOCAL PLAN (PART 1) + DESIGN & LANDSCAPE SUPPLEMENTARY PLANNING DOCUMENTS

**Tuesday 7 May to
Wednesday 19 June 2019, (5pm)**

TO TAKE PART YOU CAN:

- View the documents on our website: www.north-norfolk.gov.uk/localplanconsultation
- Visit your local library in North Norfolk to view the documents
- Visit NNDC Offices at Cromer or Fakenham during normal office hours
- Submit comments at: <https://consult.north-norfolk.gov.uk/portal>

Please note: the consultation documents are expected to be published on Friday 3 May 2019.

MEET THE PLANNERS:	LOCATION	ADDRESS	DATE (MAY)
We are holding a series of public 'drop-in' events across the District where you can meet the team and learn more about the proposals. All events 2:30pm - 7:30pm	Sheringham	Room 5 & 6, Community Centre, Holway Road, NR26 8NP	7
	Cromer	Parish Hall, Church Street, NR27 9HH	8
	Briston & Melton Constable	Briston Pavilion, Recreation Ground, Stone Beck Lane, NR24 2PS	9
	Holt	The Lounge, Community Centre, Kerridge Way, NR25 6DN	15
	North Walsham	Community Centre, New Road, NR28 9DE	16
	Mundesley	Coronation Hall, Cromer Road, NR11 8BE	17
	Ludham	Village Hall, Norwich Rd, NR29 5PB	20
	Stalham	Town Hall, High Street, NR12 9AS	21
	Hoveton	Broadland Youth & Community Centre, Stalham Road, NR12 8DJ	23
	Fakenham	Community Centre, Oak Street, NR21 9DY	24
	Blakeney	Village Hall, Langham Road, NR25 7PG	29
Wells-next-the-Sea	The Maltings, Staithe Street, NR23 1AU	31	

North Norfolk Local Plan 2016 - 2036



NORTH
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Newsletter

Spring 2019

The First Draft Local Plan is here!

Over the past couple of years, the Planning Policy Team have been drawing together all of the evidence, reviewing policies and identifying development sites in preparation of a new Local Plan. The **First Draft Local Plan** is the fruition of all this hard work and we are now asking you for your opinion on the draft document. We also want your views on the new **North Norfolk Design Guide** and **Landscape Character & Sensitivity Assessments** that are being consulted on alongside the Local Plan.

Please see the information on the back page of this newsletter for details of how you can get involved in the consultation.



What is the Local Plan for?

The purpose of the Plan is to provide the overarching strategic approach to development and to outline where development should take place, how it should be delivered (through suitable development policies), and to identify appropriate development sites to meet the District's needs. The Plan ensures that good quality, sustainable development takes place in suitable locations which respects the landscape, environment and heritage of North Norfolk.

What does the Draft Local Plan say?



The First Draft Local Plan consultation documents explain our preferred approaches to the following:

The distribution of development across North Norfolk based on the following **settlement hierarchy**:

- Large Growth Towns: **Cromer, Fakenham & North Walsham.**
- Small Growth Towns: **Holt, Hoveton, Sheringham, Stalham & Wells-next-the-Sea.**
- Large Growth Villages: **Blakeney, Briston & Melton Constable, Ludham & Mundesley.**

CONTINUED OVER ▲

What does the Draft Local Plan say? *CONTINUED*

- Small Growth Villages: **Aldborough, Badersfield, Bacton, Binham, Catfield, Corpusty & Saxthorpe, East Runton, Happisburgh, High Kelling, Horning, Langham, Little Snoring, Little Walsingham, Overstrand, Potter Heigham, Roughton, Sculthorpe, Southrepps, Sutton, Trunch, Walcott, West Runton, Weybourne.**
- Countryside: All other areas not within a defined settlement boundary of a selected settlement.

The delivery of 10,500 - 11,000 new homes over the 20 year plan period (4,500 homes on new allocated development sites), of which around 2,000 should be **affordable homes**.

Retention of 170 hectares of employment land and allocation of 50 hectares of **new employment land** to help support the economy.

Protection of 300 hectares of green spaces including play areas, sports grounds and other important areas of open land.

Continuation of a 'rural exceptions' policy which allows the delivery of affordable homes in the Countryside, and, acceptance of a proportion of normal market housing within such schemes.

New policies in relation to: accommodation needs of elderly people, affordable housing, housing construction standards, development viability, flooding, renewable energy developments, green infrastructure, coastal management, community-led development and more.

Alternative Options and supporting documents

As part of this consultation we will publish details of the **Alternative Options** that have been considered, along with the supporting documents that we have taken into account when preparing the Plan, including: **Interim Sustainability Appraisal (SA)** and the **Interim Habitats Regulations Assessment (HRA)**.

All documents that form the Plan's evidence base including background papers and studies can be found by visiting: www.north-norfolk.gov.uk/localplanconsultation

The Alternative Options document, SA and HRA are available for comment during the consultation.

What are the Design Guide and Landscape Assessment documents?

We have updated the North Norfolk **Design Guide** which is now a comprehensive on-line resource and has been prepared as a first point of call for all design matters. The Guide will be a Supplementary Planning Document (SPD) and is an integral part of the Local Plan. The guidance contained will be used to help determine planning decisions and will be given significant weight during planning application and appeal processes.

We have also produced new **Landscape Character & Sensitivity Assessments** which the Council intends to adopt as Supplementary Planning Documents (SPDs). These documents represent the most up to date and accurate assessment of the landscape characteristics in North Norfolk and have assessed the sensitivity of North Norfolk's landscape to various types of renewable and low carbon development.

We welcome comments on these draft guidance documents during the consultation.



Call for Sites in Villages

The Council is seeking to **identify available sites** which could be considered for small-scale housing growth in the **'Small Growth Village'** locations: Aldborough, Badersfield, Bacton, Binham, Catfield, East Runton, Happisburgh, High Kelling, Horning, Langham, Little Snoring, Little Walsingham, Overstrand, Potter Heigham, Roughton, Sculthorpe, Southrepps, Sutton, Trunch, Walcott, West Runton, Weybourne.

We are looking for small sites (of between 0.25 and 1 hectare in size) in these village locations which can be submitted to the Council during the period **Tuesday 7 May to Wednesday 19 June**.

Proposals should be submitted using the **Site Registration Form** available from www.north-norfolk.gov.uk/localplanconsultation which provides further guidance on the process and what is required to support a submission. The identification of small sites will inform the **Part 2 Plan** which will outline our approach to development in the identified village locations.

We are **not asking for sites** to be submitted in Corpusty & Saxthorpe as the approach taken in relation to sites is outlined in the recently adopted **Corpusty & Saxthorpe Neighbourhood Plan**.

What are the Next steps?

Design Guide and Landscape Character & Sensitivity Assessments: These documents will be finalised following consideration of the feedback from the consultation. Adoption of the documents is likely to be in Summer 2019.

Local Plan (Part 2): Later in the year we will consult on a **Part 2 Plan** which will suggest potential development sites in the identified villages as drawn out from the 'Call for Sites' process. We anticipate that this consultation will take place in Autumn 2019.

Final Draft Local Plan: Following these consultations, the Council will make necessary amendments to the Plan before consulting again on a Final Draft Local Plan. We estimate that this could take place towards the end of 2019.

Examination: Following the consultation on the Final Draft Plan it will be submitted to Government for examination by an independent inspector, followed by a series of examination hearings. This process is expected to start in 2020 and take around a year to complete.

The next stages of the Local Plan preparation can be followed on our website www.north-norfolk.gov.uk/localplan where you can also sign up for future updates on the Local Plan and other Planning Policy matters.

Corpusty & Saxthorpe Neighbourhood Plan

The **Corpusty and Saxthorpe Neighbourhood Plan** has been brought into legal force and forms part of the statutory Development Plan for the District, in relation to the parish of Corpusty and Saxthorpe. This is the first Neighbourhood Plan in North Norfolk to be formally 'made' - i.e. adopted.

The adopted Plan can be found on our website <https://www.north-norfolk.gov.uk/corpusynp>



Come and talk to us

Those who have questions about the consultation documents will be able to come and discuss these with planning officers at a number of drop-in events during the consultation period. The events will be open between **2.30pm to 7.30pm** at the following locations:



Where		When
Sheringham	Community Centre (Room 5 and 6)	Tuesday 7th May
Cromer	Parish Hall	Wednesday 8th May
Briston and Melton Constable	Briston Pavilion	Thursday 9th May
Holt	Community Centre (The Lounge)	Wednesday 15th May
North Walsham	Community Centre	Thursday 16th May
Mundesley	Coronation Hall	Friday 17th May
Ludham	Village Hall	Monday 20th May
Stalham	Town Hall	Tuesday 21st May
Hoveton	Broadland Youth and Community Centre	Thursday 23rd May
Fakenham	Community Centre	Friday 24th May
Blakeney	Village Hall	Wednesday 29th May
Wells-next-the-Sea	The Maltings	Friday 31st May

How can I view and comment on the Local Plan and other documents?

From **Tuesday 7th May** please visit www.north-norfolk.gov.uk/localplanconsultation to view the documents and submit your comments.

During this time the consultation documents will also be available to view during normal opening hours at the **Council Offices**, Holt Road, Cromer; at **Fakenham Connect**, Oak Street, Fakenham, and at local **libraries** in North Norfolk.

Please note that comments made outside of the advertised consultation period Tuesday 7 May to Wednesday 19 June cannot be accepted.

Will my opinion matter?

Yes! The local knowledge of residents and the expertise of local businesses and organisations will help to make the Plan better. Whether you object to or support an element of the Plan, or wish to make some broader comments, we are keen to have your feedback.

Keeping in Touch

If you would like further information or wish to unsubscribe from future communications please contact:

✉ planningpolicy@north-norfolk.gov.uk

☎ 01263 516318

🌐 www.north-norfolk.gov.uk/localplan



NORTH
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COUNCIL

NEWS RELEASE

29 April 2019

New Local Plan reaches first phase of public consultation

A public consultation on a new Local Plan (Part 1) for North Norfolk will begin on Tuesday 7 May and run until Wednesday 19 June 5pm.

Residents, businesses and organisations are being invited to consider the content of the First Draft Local Plan (Part 1) and supporting documents and to let the Council know if changes are considered to be necessary.

The purpose of the Local Plan is to provide clear detail on where new homes, jobs and infrastructure will be created in order to meet the housing, employment and other needs of the area, while protecting and enhancing our unique natural and built environment. This includes addressing specific challenges such as accommodating a growing and aging population, providing affordable housing, and managing the potential impacts of climate change.

As part of the consultation we will also publish details of the Alternative Options that have been considered and the Sustainability Appraisal, along with the supporting documents and evidence that has informed the preparation of the draft document.

The Council is also seeking to identify available sites in a number of village locations as part of a 'Call for Sites'. Proposals for sites of up to 1 hectare are being invited in order to provide development opportunities in 22 specific village locations² across the district which would benefit from small-scale housing growth.

A consultation is also being held on three Supplementary Planning Documents at the same time. The overall purpose of the documents is to provide detailed guidance to applicants, to support relevant Local Plan policies, and to assist in the determination of planning applications and appeals.

- Draft Design Guide
- Draft Landscape Character Assessment
- Draft Landscape Sensitivity Assessment

For details of how to respond, and to view the consultation documents from 3rd May, please visit www.north-norfolk.gov.uk/localplanconsultation

Continued....

² As detailed in Policy SD3 of the First Draft Local Plan

To support the consultation a series of public ‘drop-in’ events have been organised across the District where local people can meet with staff to learn more about and discuss the proposals.

All Consultation events take place between 2:30pm - 7:30pm.

Location	Address	Date
Sheringham	Room 5 & 6, Community Centre, Holway Road,	7 th May
Cromer	Parish Hall, Church Street, NR27 9HH	8 th May
Briston & Melton	Briston Pavilion, Recreation Ground, Stone Beck	9 th May
Holt	The Lounge, Community Centre, Kerridge Way,	15 th May
North Walsham	Community Centre, New Road, NR28 9DE	16 th May
Mundesley	Coronation Hall, Cromer Road, NR11 8BE	17 th May
Ludham	Village Hall, Norwich Rd, NR29 5PB	20 th May
Stalham	Town Hall, High Street, NR12 9AS	21 st May
Hoveton	Broadland Youth & Community Centre, Stalham Road, NR12 8DJ	23 rd May
Fakenham	Community Centre, Oak Street, NR21 9DY	24 th may
Blakeney	Village Hall, Langham Road, NR25 7PG	29 th May
Wells-next-the-Sea	The Maltings, Staithe Street, NR23 1AU	31 st May

Council spokesperson quote:

“We believe that this Plan represents the most sustainable choice to shape the immediate future of our District, and provide the homes, jobs and infrastructure that we need in a way that respects our beautiful countryside.”

“We will consider the comments you make, amend the Plan, and then consult again before we submit the final Plan for independent examination in late 2019.”

ENDS

For more information, please contact the Communications Team on 01263 516426.

Consultation Event Photographs







First Draft Local Plan & Supporting Documents Consultation Response Form

North Norfolk District Council has published a First Draft Local Plan (Part 1) for initial public consultation under Regulation 18 of The Town & Country Planning (Local Planning) Regulations 2012 (as amended). The Council is now inviting representations on the Draft Plan, Alternatives Considered, Sustainability Appraisal (SA), SA Scoping Report and Habitats Regulations Assessment.

The consultation runs from **7 May - 19 June 2019**. We are unable to accept any representations which are made outside of the formal consultation period. The consultation documents and background papers are available to read or download at: www.north-norfolk.gov.uk/documentlibrary

Personal Details

In order for your representations (comments) to be taken into account, and to keep you informed of future progress, your contact details are needed.

Please fill in your contact details below:

Personal Details			
Title:	First Name:	Last Name:	
Please tell us the capacity in which you are commenting on the Plan:			
I am a resident	<input type="checkbox"/>	I am a Statutory Consultee	<input type="checkbox"/>
I represent an organisation	<input type="checkbox"/>	Other (please specify):	<input type="checkbox"/>
Organisation Name (if responding on behalf of your organisation)			
Address (including post code)			
Telephone:		Email:	

Privacy Notice

Personal data processed by the Council through the submission of representations is necessary to perform a task in the public interest and which has a clear basis in law. The comments you provide will be made publically available at <https://consult.north-norfolk.gov.uk/portal> and as part of a Schedule of Representations to be published at www.north-norfolk.gov.uk/localplan following this consultation.

The information we disclose may include your name, and organisation if you represent one. Any other personal information provided will be processed in accordance with the General Data Protection Regulations and the Data Protection Act 2018 and will not be published. For more information on how we process your data please see our [Data Protection](#) and [Privacy Policies](#).

Other uses of your data

Representations are submitted on the basis that you consent to the use of your data including for the purpose of keeping you informed of Local Plan progress. Your contact details will be held on the Local Plan Consultation Database. Relevant notifications will be sent to you at appropriate stages.

Following completion of the Local Plan process, we will invite you to remain or to remove your details from the Database.

Future Notification & Next Stages

This is the first stage of public consultation on the Council's Local Plan proposals. Your feedback will assist us in understanding public opinion on a range of issues before formulating a Final Draft Local Plan. We will also produce final versions of the supporting documents which are available for consultation alongside the Local Plan. It is anticipated that a second stage of consultation will take place at the end of 2019 before the Plan is submitted for independent examination.

We will notify all respondents regarding the opportunity to comment at the next stage.

Confirmation

I wish for North Norfolk District Council to consider my comments, and, I consent to the use of my data as outlined in the Privacy Statement.

Signature:

Print Name:

Date:

Please return all pages of this form to:

- planningpolicy@north-norfolk.gov.uk or by post to:
- Planning Policy, North Norfolk District Council, Holt Road, Cromer, Norfolk, NR27 9EN

If you wish to discuss your representation, please call 01263 513811.

Representations must be received no later than Wednesday 19 June, 2019. Late representations cannot be accepted. Thank you for completing this form - your participation is appreciated.

Representation Details (First Draft Local Plan - Part 1)

Please tell us which document you are commenting on. If you wish to comment on more than one document please do so by completing a separate response form. This will assist us in managing your response as efficiently and effectively as possible.

Document	
First Draft Local Plan (Part1)	<input checked="" type="checkbox"/>
Alternatives Considered	<input type="checkbox"/>
Interim Sustainability Appraisal	<input type="checkbox"/>
Interim Sustainability Appraisal Scoping Report	<input type="checkbox"/>
Interim Habitats Regulations Assessment	<input type="checkbox"/>

In the following table please complete each column to **clearly show**:

- Which part of the Local Plan / Policy your representation relates to.
- Whether your response is objecting to or supporting part of the document, or if you are providing neutral comments.
- Details of what you are supporting, objecting to, or commenting on, and why.
- Any changes that you believe are necessary. If seeking textual amendments please include your proposed revised wording for policies or supporting text, including the justification for it along with any supporting evidence that is available.

Please note: your representation should cover succinctly all the information, evidence and supporting information necessary to support/justify the representation and any suggested changes.

PLEASE USE COLUMN 1 TO TELL US WHICH POLICY OR OTHER SECTION OF THE DOCUMENT THAT EACH COMMENT RELATES TO

Page, Paragraph or Section Number/Policy/Aim/Objective/Vision/Alternative Option/Figure/Table	Are you Objecting, Supporting, Supporting with Conditions or providing General Comments?	Comments	Suggested Change	Official Use Only

PLEASE USE COLUMN 1 TO TELL US WHICH POLICY OR OTHER SECTION OF THE DOCUMENT THAT EACH COMMENT RELATES TO

Page, Paragraph or Section Number/Policy/Aim/Objective/Vision/Alternative Option/Figure/Table	Are you Objecting, Supporting, Supporting with Conditions or providing General Comments?	Comments	Suggested Change	Official Use Only

PLEASE USE COLUMN 1 TO TELL US WHICH POLICY OR OTHER SECTION OF THE DOCUMENT THAT EACH COMMENT RELATES TO

Page, Paragraph or Section Number/Policy/Aim/Objective/Vision/Alternative Option/Figure/Table	Are you Objecting, Supporting, Supporting with Conditions or providing General Comments?	Comments	Suggested Change	Official Use Only

Please clearly detail in column 1 which section of the document that each comment relates to. Please use additional rows / additional sheets of paper to add further comments.



North Norfolk
Local Plan
2016 - 2036

Call for Sites
(Small Growth Villages)

**Residential site registration
form**

Consultation period: 7 May to 19 June 2019

Site Reference:

OFFICE USE ONLY

The Council is seeking to identify available sites which could be considered to deliver small-scale housing growth in the following village locations: **Aldborough, Badersfield, Bacton, Binham, Catfield, East Runton, Happisburgh, High Kelling, Horning, Langham, Little Snoring, Little Walsingham, Overstrand, Potter Heigham, Roughton, Sculthorpe, Southrepps, Sutton, Trunch, Walcott, West Runton, Weybourne.**

Proposals for small sites **between 0.25 and 1 hectare in size** can be submitted to the Council during the period **Tuesday 7 May to Wednesday 19 June, 2019.**

We are not asking for sites to be submitted in Corpusty & Saxthorpe as the approach taken in relation to sites is outlined in the recently adopted Corpusty & Saxthorpe Neighbourhood Plan.

How to respond:

- A separate Site Registration Form must be completed for each site.
- Proposals must include a site plan which clearly defines the boundary of the site
- Proposals which are not well-related to the existing built-up area of the above listed villages will not be accepted.

Please return no later than Wednesday 19 June 2019:

- by email: planningpolicy@north-norfolk.gov.uk
- by post: Planning Policy, Council Offices, Holt Road, Cromer, Norfolk, NR27 9EN

Please note that the responses received may be published and made available for public viewing. By submitting this form you are consenting to the details about you and your individual sites being stored by the Council, and the details about the site being published for consultation purposes.

Further advice and guidance can be obtained by visiting the North Norfolk District Council website or by contacting the planning policy team directly:

w: www.north-norfolk.gov.uk/localplan
e: planningpolicy@north-norfolk.gov.uk
t: 01263 516138

OFFICE USE ONLY

	Date	Reference
Received		
Added to Database and site reference generated		
Acknowledged		

1. Landowner details (required)

Title (Mr./Mrs./Ms./Miss):

First name:

Surname:

Organisation

Address:

Postcode:

Telephone

Mobile

Email

Website

2. Agent details (if applicable)

Title (Mr./Mrs./Ms./Miss):

First name:

Surname:

Organisation

Address:

Postcode:

Telephone

Mobile

Email

Website

3. Site details

A site location plan must be submitted alongside this form (see guidance notes).

Site Address:

Site area (hectares)

Net developable area
(hectares)

Northing

Site Postcode:

Easting

4. I am

A Private Landowner

A Planning Consultant

A Public Land-owning Body

A Land Agent

A Registered Social Landlord

A Developer

Parish or Town Council (see below)

Other (please specify)

Name of Town and
Parish Council
(if applicable)

5a. Do you own all or part of the site?

All of Site

Part of Site

I do not own any part of the site

(If you own all of the site proceed to question 6, if not please complete question 5b.)

5b.

If the site is in multiple ownership(s), please provide the name(s), address(es) and contact details of all other landowners and whether they support the proposal. (Please continue on a separate sheet if necessary) Please provide a plan showing the extent of individual land holdings (See guidance notes).

Current and potential use

6.

Current use:

7.

Has the site been previously developed?

Yes

No

8.

Briefly describe the previous uses of the site.

9a.

Are any existing buildings on the site proposed to be converted? Yes No

9b.

Are there any existing buildings/structures on the site that would require relocation / demolition before the site could be developed?

Yes No

9c.

Provide further details of buildings to be converted /relocated and demolished:

10a.

Please provide further details of your proposal, for example number of houses and bedrooms:

Site Constraints

Are there any limitations that may prevent or constrain development on this site? (Please give details)

11a.

Access Issues (e.g. limitations or problems relating to site access, public rights of way or cycleway crossing the site).

11b.

Topography or ground conditions (e.g. site slopes, varying site levels etc).

11c.

Stability and contamination (e.g. unsuitable ground conditions, potentially contaminated land).

11d.

Local flood risk issues (e.g. liability of site to flooding and if so, nature/source of flooding and frequency).

11e.

Legal issues (e.g. multiple ownership, covenants, tenancies, 'ransom strips').

11f.

Environmental issues (e.g. located adjacent to a watercourse, mature woodland or would result in loss/access to open space).

11g.

Heritage Assets (e.g. listed buildings, Conservation Area or Scheduled Monuments on the site or nearby).

11h.

Neighbouring uses (describe the neighbouring uses, will either the proposed use or the neighbouring use have any implications?).

11i.

Other considerations (any other issues that may affect the development of the site).

12a

Please tell us which of the following utilities are available to the site.

Mains water supply

Mains sewerage

Electrical supply

Gas supply

Public highway

Landline telephone

Public Transport

Other, please specify:

12b

Please provide any further information on the utilities available on the site.

Availability

13a.

Is the site currently being marketed?

Yes

No

If Yes, please provide details:

13b.

Please indicate when the site could be made available for development (tick the most relevant box):

Can be available for development immediately

Within 5 years (by April 2021)

5 -10 years (between 2021 and 2026)

10 –15 years (between 2026 and 2031)

15 – 20 years (between 2031 and 2036)

13c.

Please indicate over what timeframe you anticipate development could start?

Immediately in 2016

Within 5 years (by April 2021)

5 -10 years (between 2021 and 2026)

10 –15 years (between 2026 and 2031)

15 – 20 years (between 2031 and 2036)

13d.

If not available within 5 years, please explain why:

13e.

Once started, how many years do you think it would take to develop the site?

Viability

14a.

Do any existing uses / buildings need to be re-located elsewhere?

Yes

No

14b.

Are there any abnormal costs affecting viability e.g. infrastructure, demolition, ground conditions.

Yes

No

If Yes, please explain:

14c.

Will neighbouring uses have an effect on the marketability of the site?

Yes

No

If Yes, please explain:

14d.

Does the site offer an opportunity to provide any benefits to the local area?

Yes

No

If Yes, please explain:

14e.

If you are not intending that you would develop the site yourself, has there been any developer interest?

Yes

No

Additional Comments

Checklist

Your Details (Required)

Agent Details

Site Details

Current and Potential Use

Site Constraints

Utilities

Availability

Viability

Additional Comments

Declaration (see next page)

We will write to you upon registration of your completed forms. Please ensure all sections are completed. Any blank sections may lead to delays in the processing of your details. Based on the information you have given in this form we may request additional evidence to support your submission. You will be notified of this.

Data Protection and Freedom of Information

This information is collected by North Norfolk District Council as data controller in accordance with the data protection principles in the Data Protection Act 2018. The purposes of collecting data are:

- To assist in the preparation of a Local Plan
- To contact you, if necessary regarding the answers given in your form.
- For evaluation of the site submitted.

Disclaimer

The responses received may be published and made available for public viewing. By submitting this form you are consenting to the details about you and your individual sites being stored by the Council, and the details about the site being published for consultation purposes. If there is confidential information you wish to submit but remain out of the public domain please indicate to that effect within the form.

I agree that the details within this form can be held by the Planning Department of North Norfolk District Council, and I understand that they will only be used in relation to Planning Policy matters.

Signature on behalf of **Tandowner** and **agent**:

Date:

We will handle this information responsibly and in accordance with the Data Protection Act 2018. Please ask any member of staff for details of our Data Protection Policy or view it online:

<https://www.north-norfolk.gov.uk/tasks/transparency-data/view-data-protection-policy>

If you would like this document in large print, audio, braille or in a different language, please contact our Planning Policy team on 01263 516318 or planningpolicy@north-norfolk.gov.uk

Submission of Representations

North Norfolk First Draft Local Plan (Part 1)



Privacy Notice

Personal data processed by the Council through the submission of representations is necessary to perform a task in the public interest and which has a clear basis in law. The comments you provide will be made publically available at <https://consult.north-norfolk.gov.uk/portal> and as part of a Schedule of Representations to be published at www.north-norfolk.gov.uk/localplan following this consultation.

The information we disclose may include your name, and organisation if you represent one. Any other personal information provided will be processed in accordance with the General Data Protection Regulations and the Data Protection Act 2018 and will not be published. For more information on how we process your data please see our [Data Protection](#) and [Privacy Policies](#).

Other uses of your data

Representations are submitted on the basis that you consent to the use of your data including for the purpose of keeping you informed of Local Plan progress. Your contact details will be held on the Local Plan Consultation Database. Relevant notifications will be sent to you at appropriate stages. Your data will be held in accordance with the [Privacy Notice](#).

Following completion of the Local Plan process, we will invite you to remain or to remove your details from the Database.

Future Notification & Next Stages

This is the first stage of public consultation on the Council's Local Plan proposals. Your feedback will assist us in understanding public opinion on a range of issues before formulating a Final Draft Local Plan. We will also produce final versions of the supporting documents which are available for consultation alongside the Local Plan. It is anticipated that a second stage of consultation will take place early in 2020 before the Plan is submitted for independent examination.

We will notify all respondents regarding the opportunity to comment at the next stage.

Appendix G - Consultation Notices & Event Information (Reg 19)

North Norfolk Local Plan Proposed Submission Version
(Regulation 19 Publication Stage)



Statement of the Representations Procedure

**North Norfolk District Council
Planning and Compulsory Purchase Act 2004
The Town & Country Planning (Local Planning) (England) Regulations 2012
(as amended) (Regulation 19)**

Notice: The Council is inviting representations, on the North Norfolk Local Plan Proposed Submission Version between **Monday 17 January** and midnight **Monday 28 February 2022**.

Subject Matter: The Local Plan provides details on the scale and distribution of growth and detailed strategic planning policies, including preferred development sites, to help deliver and direct the growth needs of the District between the period 2016 and 2036.

Representations Period: **Monday 17 January** to midnight **Monday 28 February 2022**. Representations must be received by Monday 28 February 2022. Only representations received within the representations period have a statutory right to be considered by the Inspector at the Examination.

This final consultation stage is your chance to make representations on whether the document is legally compliant i.e has been prepared in accordance with the relevant legislation and whether it is 'sound' i.e. positively prepared, justified, effective and consistent with national policy.

Area Covered: The administrative area of the District of North Norfolk, except for those parts of the District in the designated Broads Authority Area.

Availability of Documents: The proposed submission documents, and all supporting documents, will be available via www.north-norfolk.gov.uk/localplanconsultation from Monday 17 January 2022. Paper copies will be available to view over the consultation period at public libraries in the District, and during normal office opening hours at NNDC Main Offices, Holt Road, Cromer, and Fakenham Connect, Oak Street, Fakenham.

The availability of documents is dependent on evolving government guidance and measures to limit the spread of Covid-19. Please check if the venue is open before making your journey, or if an appointment is required.

Submitting Comments: Comments should be submitted using the **Online Consultation Portal** at <https://consult.north-norfolk.gov.uk>

If you have any difficulty in making your representation by the above method, please contact us so that we can discuss how best to assist you in making a representation.

How to participate in the Examination, and request notification on progress of the Local Plan: In responding to this consultation you may request to participate in the examination and to be notified on the following future stages:

- Submission of the Plan for independent examination
- Publication of the Inspectors Report on the examination of the Plan
- The Adoption of the Plan

What happens to the Representations: All duly made **representations** will be submitted to the Secretary of State and the Planning Inspectorate and considered as part of a public examination by an independent Planning Inspector.

For further information or assistance please contact the Planning Policy Team:

- planningpolicy@north-norfolk.gov.uk
- 01263 513811
- Planning Policy, NNDC, Holt Road, Cromer, Norfolk, NR27 9EN

North Norfolk Local Plan Proposed Submission Version (Regulation 19 Publication Stage)



Representation Form

Name of the Local Plan to which this representation relates to:	North Norfolk Proposed Submission Version Local Plan (Regulation 19 Publication)
Reference (for official use only)	

This form has two parts:

- **Part A: Your Details:** to be completed only once
- **Part B: Your Representation:** please complete a separate sheet for each representation you wish to make

This form must be submitted in order to make a qualifying representation.

Data Protection & Privacy Notice

The Council will publish names, organisations and the content of representations on its website. Other personal information including email and property address details will not be published or made available for public inspection. However, all representations including all submitted personal information will be provided to the Local Plan Examination Programme Officer (potentially an external contractor), the Planning Inspectorate and the person appointed by the Secretary of State to conduct the examination, and made available in line with the Regulations¹.

The Planning Inspectorate have published a Privacy Statement on how they manage personal information which can be accessed through the published procedural guide for Local Plan examinations, available at:

<https://www.gov.uk/government/publications/examining-local-plans-procedural-practice>

Representations are submitted on the basis that you consent to the use of your data including for the purpose of keeping you informed of Local Plan progress. Your contact details will be held on the Local Plan Consultation Database for this purpose. Relevant notifications will be sent to you at appropriate stages. Following completion of the Local Plan process, we will invite you to remain or to remove your details from the Database.

The content of your comments may reveal personal information about yourself or others. It is your responsibility to ensure that your comments are submitted in a way that is satisfactory to you and which does not reveal personal information about others.

By submitting a representation, you are confirming that you agree to how we will process your data and accept responsibility for your comments.

For more information on how we process your data please see our [Data Protection](#) and [Privacy Policies](#).

¹ The Town and Country Planning (Local Planning) (England) Regulations 2012 – Regulations 20, 22 and 35

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Part A: Personal Details

1. Personal Details*

2. Agent Details (if applicable)

**If an agent is appointed, please complete only the Title, Name and Organisation (if applicable) boxes in 1- Personal Details below, but complete the full contact details of the agent in 2.*

Title	<input type="text"/>	<input type="text"/>
First Name	<input type="text"/>	<input type="text"/>
Last Name	<input type="text"/>	<input type="text"/>
Job Title (where relevant)	<input type="text"/>	<input type="text"/>
Organisation (where relevant)	<input type="text"/>	<input type="text"/>
Address Line 1	<input type="text"/>	<input type="text"/>
Address Line 2	<input type="text"/>	<input type="text"/>
Address Line 3	<input type="text"/>	<input type="text"/>
Address Line 4	<input type="text"/>	<input type="text"/>
Post Code	<input type="text"/>	<input type="text"/>
Telephone Number	<input type="text"/>	<input type="text"/>
E-mail	<input type="text"/>	<input type="text"/>

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Part B: Your Representation

(please use a separate Part B for each representation)

Name

Organisation
(if applicable)

3. To which part of the Local Plan does this representation relate?

Please state which policy number, paragraph number, or in the case of the Policies Map, the name of the policy designation or development site proposal to which your representation relates:

Policy	Paragraph	Policies Map

4. Do you consider the Local Plan is:

	Yes	No
4.(1) - Legally compliant	<input type="checkbox"/>	<input type="checkbox"/>
4.(2) - Sound	<input type="checkbox"/>	<input type="checkbox"/>
4.(3) - Complies with the Duty to Cooperate	<input type="checkbox"/>	<input type="checkbox"/>

- If **Objecting** to any part of the Plan you must select '**No**' to at least one of the above options.
- If **Supporting** any part of the Plan you must selection '**Yes**' to at least one of the above options.

We recommend reading the [Guidance Note](#) before answering this question.

4a. If you consider that the Local Plan is not sound is this because:

- It is not positively prepared
- It is not effective
- It is not justified
- It is not consistent with national policy

We recommend reading the [Guidance Note](#) before answering this question.

5. Please tell us why you consider the Local Plan is not Legally Compliant or Sound, or fails to comply with the Duty to Cooperate.

Please be as precise as possible.

If you wish to support the legal compliance or soundness of the Local Plan or its compliance with the Duty to Cooperate, please also use this box to set out your supporting comments.

*In **Question 6** we will ask you to outline how the Local Plan should be modified.*

(Continue on a separate sheet /expand box if necessary)

6. Please set out the modification(s) you consider necessary to make the Local Plan legally compliant and sound.

*You will need to say why each modification will make the Local Plan **legally compliant** or **sound**. It will be helpful if you are able to put forward your suggested revised wording of any policy or text. Please be as precise as possible.*

Please note: non-compliance with the Duty to Cooperate cannot be modified at examination.

(Continue on a separate sheet /expand box if necessary)

Please note, In your representation you should provide succinctly all the evidence and supporting information necessary to support your representation and your suggested modification(s). You should not assume that you will have a further opportunity to make submissions.

After this stage, further submissions may only be made if invited by the Inspector, based on the matters and issues he or she identifies for examination.

7. If your representation is seeking a modification to the plan, do you consider it necessary to participate in examination hearing session(s)?

- No, I do not wish to participate in examination hearing session(s)
- Yes, I wish to participate in hearing session(s)

Please note: the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate in hearing session(s). You may be asked to confirm your wish to participate when the Inspector has identified the key matters and issues for examination.

8. If you wish to participate in the hearing session(s), please outline why you consider this to be necessary:

9. Would you like to be notified when the Local Plan reaches one or more of the following stages?

Please select one or more of the following options:

- Submission of the Plan for independent examination
 - Publication of the Inspectors Report on the examination of the Plan
 - The Adoption of the Plan
-

10. Confirmation

Signature

Date

North Norfolk Local Plan Proposed Submission Version (Regulation 19 Publication Stage)



Representations Form Guidance Note January 2022

This Guidance Note has been prepared to assist you in responding to the **Proposed Submission Version Local Plan**.

- The note is based upon the model Guidance Note prepared by the Planning Inspectorate around Local Plans and examination: [Model representation letter for local plans - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/model-representation-letter-for-local-plans)
- All representations must be received by **Monday 28 February 2022**. Only representations received within the consultation period have a statutory right to be considered by the Inspector at the future Local Plan Examination.
- Please read our [Data Protection & Privacy](#) before submitting a response.
- The Local Plan, all supporting documents, and further help can be found at: www.north-norfolk.gov.uk/localplanconsultation

Introduction

Before a Council can adopt a Local Plan it must first publish a final draft version and invite representations (comments) on it. The Plan must then be submitted to the Secretary of State with supporting documents and all representations received on the final draft.

The Secretary of State will appoint an independent Planning Inspector to conduct an Examination in Public¹. The Inspector's role is to consider whether the Plan is '**sound**' and '**legally compliant**' (including the [Duty to Cooperate](#)). In doing this they will consider any representations received on the final draft and hold a public hearing where the main matters and issues raised in the representations can be discussed in person.

Following the examination the Inspector will publish a report setting out whether the Plan is **Sound** or **Unsound**. If found to be sound, the Council can adopt the Plan. Once adopted the Plan will replace the existing suite of documents that make up the current North Norfolk Development Plan.

The scope of the examination is set by The *Planning and Compulsory Purchase Act 2004 (PCPA)* which states that the purpose of the examination is to consider whether the Plan complies with the relevant **legal requirements, including the Duty to Cooperate, and is sound**. The Planning Inspector will consider all representations made within the Consultation period which runs until midnight **on Monday 28 February 2022**.

¹ See: <https://www.gov.uk/guidance/plan-making#plan-examinations>

Soundness

The tests of soundness are set out in paragraph 35 of the [National Planning Policy Framework](#) (NPPF). Plans are sound if they are:

- a. **Positively prepared** - providing a strategy which, as a minimum, seeks to meet the area's objectively assessed needs²¹; and is informed by agreements with other authorities, so that unmet need from neighbouring areas is accommodated where it is practical to do so and is consistent with achieving sustainable development;
- b. **Justified** - an appropriate strategy, taking into account the reasonable alternatives, and based on proportionate evidence;
- c. **Effective** - deliverable over the plan period, and based on effective joint working on cross-boundary strategic matters that have been dealt with rather than deferred, as evidenced by the statement of common ground; and,
- d. **Consistent with national policy** - enabling the delivery of sustainable development in accordance with the policies in the Framework and other statements of national planning policy, where relevant.

If you think the content of the Plan is not sound because it does not include a policy on a particular issue, you should go through the following steps before making representations:

1. Is the issue with which you are concerned already covered specifically by national planning policy?
2. Is the issue with which you are concerned already covered by another policy in this Plan?
3. If the policy is not covered elsewhere, in what way is the Plan unsound without the policy?
4. If the Plan is unsound without the policy, what should the policy say?

Legal Compliance & Duty to Cooperate

You should consider the following before making a representation on legal Compliance:

- a. The Plan should be included in the current Local Development Scheme (LDS) and the key stages should have been followed. The LDS is a programme of work prepared by the Local Planning Authority for the Preparation of the Local Development Plan and other key documents. The current LDS was adopted in March 2020 and a further updated scheme timeline published in December 2021 is available at: www.north-norfolk.gov.uk/lds
- b. The process of community involvement for the Plan in question should be in general accordance with the Council's Statement of Community Involvement (SCI). The SCI sets out the Council's strategy for involving the community in the preparation and revision of plans and the consideration of planning applications. The Council's SCI can be found at: www.north-norfolk.gov.uk/sci
- c. The Council is required to provide a Sustainability Appraisal (SA) report when it publishes a plan. This should identify the process by which SA has been carried out,

the baseline information used to inform the process, and the outcomes of that process. SA is a tool for assessing the extent to which the Plan, when judged against reasonable alternatives, will help to achieve relevant environmental, economic and social objectives. The Sustainability Appraisal can be viewed at: www.norfolk.gov.uk/localplanconsultation. The Plan should also comply with all other relevant requirements of the PCPA and the *Town and Country Planning (Local Planning) (England) Regulations 2012*, as amended.

The following matters should be considered before making a representation on compliance with the Duty to Cooperate:

- Section 33A of the Planning & Compulsory Purchase Act requires the Council to engage constructively, actively, and on an ongoing basis with neighbouring authorities and certain other bodies over strategic matters during the preparation of the Plan.
- The Council is expected to provide evidence of how they have complied with the Duty. Non-compliance with the Duty to Cooperate cannot be rectified after the submission of the Plan. Therefore, the Inspector has no power to recommend modifications in this regard.
- Where the Duty has not been complied with, the Inspector cannot recommend adoption of the Plan.
- The Council is a member of the Norfolk Strategic Planning Member Forum which oversees the production of the Norfolk Strategic Planning Framework document on behalf of all local planning authorities in Norfolk and provides the structure for working together and addressing strategic and cross boundary matters through the Duty to Cooperate.

More information and a copy of the Norfolk Strategic Framework document can be obtained at: www.norfolk.gov.uk/nsf

General Advice

If you wish to make a representation seeking a modification to the Plan or part of the Plan you should set out clearly in what way you consider the Plan or part of the Plan is legally non-compliant or unsound, having regard as appropriate to the soundness tests above.

Your representation should be supported by evidence wherever possible. It will be helpful if you also say precisely how you think the Plan should be modified.

You should provide succinctly all the evidence and supporting information necessary to support your representation and your suggested modification. You should not assume that you will have a further opportunity to make submissions. Any further submissions after the Plan has been submitted for examination may only be made if invited by the Inspector, based on the matters and issues he or she identifies.

Group Submissions

Where groups or individuals share a common view on the Plan, it would be very helpful if they would make a single representation which represents that view, rather a large number of separate representations repeating the same points. In such cases the group should indicate how many people it is representing and how the representation has been authorised.

Please consider carefully how you would like your representation to be dealt with in the examination: whether you are content to rely on your written representation(s), or whether you wish to take part in hearing session(s). Only representors who are seeking a change to the Plan have a right to be heard at the hearing, if they so request. In considering this, please note that written and oral representations carry the same weight and will be given equal consideration in the examination process.

Data Protection & Privacy

Personal data processed by the Council through the submission of representations is necessary to perform a task in the public interest and has a clear basis in law.

To ensure an effective and fair examination, it is important that the Inspector and all other participants in the examination process are able to know who has made representations on the Plan. Therefore, any representations you submit will be treated as public.

We cannot accept anonymous representations; you must provide us with your name and contact details. The Council will publish names, organisations and the content of representations on its website. Other personal information including email and property address details will not be published or made available for public inspection. However, all representations including all submitted personal information will be provided to the Local Plan Examination Programme Officer (potentially an external contractor), the Planning Inspectorate, and the person appointed by the Secretary of State to conduct the examination.

Representations are submitted on the basis that you consent to the use of your data including for the purpose of keeping you informed of Local Plan progress. Your contact details will be held on the Local Plan Consultation Database. Relevant notifications will be sent to you at appropriate stages. Following completion of the Local Plan process, we will invite you to remain or to remove your details from the Database.

The Planning Inspectorate have published a Privacy Statement on how they manage personal information which can be accessed through the published procedural guide for Local Plan examinations, available at:

<https://www.gov.uk/government/publications/examining-local-plans-procedural-practice>

For more information on how North Norfolk District Council processes your data please see our [Data Protection](#) and [Privacy Policies](#).



Have your say
on future development
in North Norfolk

Public Consultation

**Local Plan Proposed Submission Version
(Regulation 19 Publication Stage)**

Monday 17 January to
Monday 28 February, 2022

To take part you can:

- View the documents on our website:
www.north-norfolk.gov.uk/localplanconsultation
- Visit your local library in North Norfolk to view the documents
- Visit NNDC Offices at Cromer or Fakenham during normal office hours
- Submit comments at: <https://consult.north-norfolk.gov.uk>

Please note: the availability of documents is dependent on evolving government guidance and measures to limit the spread of Covid-19. Please check if the venue is open before making your journey, or if an appointment is required.

North Norfolk Local Plan

2016 - 2036



NORTH
NORFOLK
DISTRICT
COUNCIL

Newsletter

Winter 2021/22

Submission Version Local Plan is nearing publication!

The Council is pleased to announce that publication of the **Submission Version Draft Local Plan** is expected to take place in **January 2022**, following which a period of public consultation will run for six weeks. Formal notification giving the precise dates of the consultation and details of how to respond will be sent in advance to subscribers of this newsletter, and placed on our website shortly.

The Council has prepared a revised Local Plan which takes account of the feedback submitted in 2019 and reflects changing national planning policy and guidance. Responding to the earlier feedback, the Plan has been revised and re-structured with a greater emphasis on climate change. It sets the framework to help deliver **climate resilient sustainable development** and introduces new environmental standards to require **energy efficient construction, a net gain in biodiversity, electric vehicle charging points** and more.



What stage are we at?

We are now at the stage where the Council has prepared a modified version of the Plan which we intend to submit for independent examination. Before we do this we will be seeking your further views on the modified Plan.

Plan Making Regulations Stage	Subject	Status
Regulation 18	Preparation of a Local Plan (including First Draft Local Plan consultation)	Complete
Regulation 19	Publication of a Local Plan (Pre-Submission)	January 2022
Regulation 20	Representations relating to a Local Plan	January 2022
Regulation 22	Submission	TBC Summer 2022
Regulation 24	Examination	TBC

We will shortly confirm details of where the consultation documents and supporting evidence can be viewed, and explain how to make a representation. We will publish all relevant information at www.north-norfolk.gov.uk/localplanconsultation and undertake a range of publicity in order to engage residents and others who are interested in the Plan. We will notify all those who participated at previous consultation stages.

Public Consultation

The purpose of this consultation is to enable consideration of this version of the Plan before it is submitted for independent examination. The consultation is specifically aimed at the following tests which the examination process will assess:

1. Has the Plan been prepared in accordance with all **legal and procedural requirements**?

This will assess if the Local Plan has been prepared in accordance with relevant legislation and other procedural requirements, cooperation with neighbouring authorities has been undertaken, and that the required supporting documents have been submitted.

2. Does the Plan meet the prescribed **tests of soundness**?

Plans are 'sound' if they are:

- a) **Positively prepared** - providing a strategy which, as a minimum, seeks to meet the area's objectively assessed needs; and is informed by agreements with other authorities, so that unmet need from neighbouring areas is accommodated where it is practical to do so and is consistent with achieving sustainable development;
- b) **Justified** - an appropriate strategy, taking into account the reasonable alternatives, and based on proportionate evidence;
- c) **Effective** - deliverable over the plan period, and based on effective joint working on cross-boundary strategic matters that have been dealt with rather than deferred, as evidenced by the statement of common ground; and
- d) **Consistent with national policy** - enabling the delivery of sustainable development in accordance with the policies in this National Planning Policy Framework and other statements of national planning policy, where relevant.

Supporting evidence which informed the Plan will be available via the online **Document Library**.



Responding to the consultation

Representations at this stage must specify which legal compliance or soundness test it is believed the Plan does, or does not, comply with. Responses should be related to specific sections of the Local Plan, either a specific policy number or paragraph, and explain which modifications are needed in order to make the Plan sound or legally compliant. Responses will need to include the evidence and supporting information necessary to support suggested modifications.

We will be publishing a standard response form and preparing a **Guidance Note** to provide assistance to those wishing to get involved.

Further information about the plan making and examination process can be found at:

- National Planning Policy Framework (NPPF) - www.gov.uk/government/publications/national-planning-policy-framework--2
- Government Local Plan Guidance - www.gov.uk/guidance/local-plans
- Government Plan making Guidance - www.gov.uk/guidance/plan-making



HAVE YOUR SAY

What happens after the consultation?

The Council will assess the responses and decide if the Plan should be submitted for examination. If we consider that changes are necessary for reasons of legal compliance, soundness, or to improve the effectiveness of the Plan, then we may propose a range of modifications for the inspector to consider as part of the examination process.

The submission documents, along with all representations made during the consultation period, will then be forwarded to the Secretary of State who will appoint an Inspector to carry out an independent examination. This part of the process is dealt with by the Planning Inspectorate (PINS).

The Council has modified the Plan significantly in relation to earlier feedback, including in relation to the declaration of a climate change emergency. The modified Plan strikes the right balance in meeting the development needs in North Norfolk to 2036 in a sustainable way, while protecting our wonderful natural and built environment. We look forward to receiving your feedback.



Keeping in Touch

If you would like further information, need to update your contact details, or wish to unsubscribe from future communications, please contact:

✉ planningpolicy@north-norfolk.gov.uk

☎ 01263 516318

🌐 www.north-norfolk.gov.uk/localplan

13 January 2022

Final public consultation on emerging Local Plan

A final round of public consultation on a new Local Plan for North Norfolk will begin on Monday 17 January and run until Monday 28 February.

In response to receiving over 900 responses, the Draft Local Plan has been revised to incorporate a stronger climate resilience theme.

The Plan introduces higher standards of environmental sustainability through new development including new energy efficiency standards, greater use of renewable energy, water use reduction measures, as well as higher standards of building design and measures to protect wildlife.

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The Plan projects that the population of North Norfolk will increase by around 7,500-8,000 people by 2036 and that the area will have one of the highest proportions of residents over 65 years old in England.

New policies and development proposals will address development needs in the District over the next 15 years including specific development sites for around 4,900 new dwellings including affordable homes and elderly person's accommodation, new employment sites, open spaces and improvements in supporting infrastructure.

This consultation is focused on asking if the Plan meets various 'soundness' and 'legal compliance' tests. The examiners role will be to consider whether the plan meets these key tests and to determine whether the Plan is fit for purpose.

Residents, businesses and organisations are now invited to consider the content of the revised document and to outline what changes may be necessary before the Plan is submitted to government for independent examination. The examiners will consider all responses made to this consultation.

The Council will also publish a number of supporting evidence documents which have informed the preparation of the Plan.

Cllr Andrew Brown, Planning Policy & Built Heritage Working Party Chairman added:

"We are pleased to be launching the latest version of the Local Plan and we hope our residents will take this opportunity to respond during the consultation period. The document introduces stronger policies on environmental protection, affordable homes provision, greater biodiversity and energy efficient construction."

“Before submitting the Local Plan to the Planning Inspectorate, we need to hear your views in order to ensure that the Plan we submit is as robust as possible.”

For details of how to respond, and to view the consultation documents from 17 January, please visit www.north-norfolk.gov.uk/localplanconsultation

ENDS

For more information, please contact the Communications Team on 01263 516426.

Planning Policy

From: Planning Policy
Sent: 24 February 2022 17:35
Subject: Proposed Submission Version Local Plan - Consultation Extension (02)

Dear Consultee,

Proposed Submission Version Local Plan - Consultation Extension

We are writing to inform you that the advertised deadline for responding to this consultation has been extended to midnight on **Monday 7 March, 2022**. If you have not yet had the opportunity to review the document and wish to comment on its soundness and/or legal compliance, please visit www.north-norfolk.gov.uk/localplanconsultation for further details.

How to respond

Responses should be submitted through the [Consultation Portal](#) using the standard response form provided to clearly explain each issue you wish to raise and how the Local Plan could be modified to address that issue. The response form is based on Planning Inspectorate guidance and sets out specific questions that will be addressed by the independent inspector who will be appointed to consider if the Plan is **sound** and **legally compliant**. For this reason it is important that the format is followed and the questions answered as fully as possible. Please note that a separate response should be made for each issue that you may wish to make a representation on.

[Guidance Notes](#) have been prepared to support this consultation. We strongly advise that these are read prior to making representations.

For further information or assistance please contact the Planning Policy Team:

- planningpolicy@north-norfolk.gov.uk
- 01263 513811

Thank you for taking the time to read the Proposed Submission Version Local Plan and/or to submit representations.