



# North Norfolk Local Plan

2016 - 2036

## Site registration form

Site Reference:

**OFFICE USE ONLY**

Please complete a separate form for each site and submit to the Council.

**Please return to North Norfolk District Council no later than 31 May 2016.**

By Email: [planningpolicy@north-norfolk.gov.uk](mailto:planningpolicy@north-norfolk.gov.uk)

By Post: Planning Policy, Council Offices, Holt Road, Cromer, Norfolk, NR27 9EN

The responses received as part of the Call for Sites will be published and made available for public viewing. By submitting this form you are consenting to the details about you and your individual sites being stored by the Council, and the details about the site being published for consultation purposes.

Further advice and guidance can be obtained by visiting the North Norfolk District Council Website or by contacting the planning policy team directly:

**w: [www.north-norfolk.gov.uk/localplan](http://www.north-norfolk.gov.uk/localplan)**  
**e: [planningpolicy@north-norfolk.gov.uk](mailto:planningpolicy@north-norfolk.gov.uk)**  
**t: 01263 516138**

Guidance notes are available to download to support completion of this form. Please see [www.north-norfolk.gov.uk/callforsites](http://www.north-norfolk.gov.uk/callforsites)

**OFFICE USE ONLY**

	Date	Reference
Received		
Added to Database and site reference generated		
Acknowledged		

## 1. Your details (required)

Title (Mr./Mrs./Ms./Miss):

First name:

Surname:

Organisation

Address:

Postcode:

Telephone

Mobile

Email

Website

## 2. Agent details (if applicable)

Title (Mr./Mrs./Ms./Miss):

First name:

Surname:

Organisation

Address:

Postcode:

Telephone

Mobile

Email

Website

## 3. Site details

A site location plan must be submitted alongside this form (see guidance notes).

Site Address:

Site area (hectares)

Net developable area  
(hectares)

Northing

Easting

Site Postcode:

## 4. I am

A Private Landowner

A Public Land-owning Body

A Registered Social Landlord

Parish or Town Council (see below)

Other (please specify)

A Planning Consultant

A Land Agent

A Developer

Name of Town and  
Parish Council  
(if applicable)

## 5a. Do you own all or part of the site?

All of Site

Part of Site

I do not own any part of the site

**(If you own all of the site proceed to question 6, if not please complete question 5b.)**

## 5b.

If the site is in multiple ownership(s), please provide the name(s), address(es) and contact details of all other landowners and whether they support the proposal. (Please continue on a separate sheet if necessary) Please provide a plan showing the extent of individual land holdings (See guidance notes).

## Current and potential use

### 6.

Current use:

### 7.

Has the site been previously developed?

Yes

No

### 8.

Briefly describe the previous uses of the site.

### 9a.

Are any existing buildings on the site proposed to be converted? Yes  No

### 9b.

Are there any existing buildings/structures on the site that would require relocation / demolition before the site could be developed?

Yes  No

### 9c.

Provide further details of buildings to be converted /relocated and demolished:

### 10a.

What use(s) are you proposing?

Market Housing

Assembly and leisure

Business and offices

Affordable Housing

Residential Care home

Other, please specify:

Gypsy and traveller pitch

Open space

Retail

Holiday accommodation

General industrial

Storage or distribution

### 10b.

If you have ticked more than one use box above, would you consider a mixed use scheme?

Yes  No

### 10c.

Please provide further details of your proposal, for example number of houses and bedrooms, or floor space for other uses:

### 10d.

Are you submitting a site to be considered for designation as local green space? Please refer to the guidance notes for the criteria against which sites will be considered.

Yes  No

## Site Constraints

Are there any limitations that may prevent or constrain development on this site? (Please give details)

### 11a.

Access Issues (e.g. limitations or problems relating to site access, public rights of way or cycleway crossing the site).

### 11b.

Topography or ground conditions (e.g. site slopes, varying site levels etc).

### 11c.

Stability and contamination (e.g. unsuitable ground conditions, potentially contaminated land).

### 11d.

Local flood risk issues (e.g. liability of site to flooding and if so, nature/source of flooding and frequency).

### 11e.

Legal issues (e.g. multiple ownership, covenants, tenancies, 'ransom strips').

### 11f.

Environmental issues (e.g. located adjacent to a watercourse, mature woodland or would result in loss/access to open space).

### 11g.

Heritage Assets (e.g. listed buildings, Conservation Area or Scheduled Monuments on the site or nearby).

### 11h.

Neighbouring uses (describe the neighbouring uses, will either the proposed use or the neighbouring use have any implications?).

### 11i.

Other considerations (any other issues that may affect the development of the site).

## 12a

Please tell us which of the following utilities are available to the site.

Mains water supply

Mains sewerage

Electrical supply

Gas supply

Public highway

Landline telephone

Public Transport

Other, please specify:

## 12b

Please provide any further information on the utilities available on the site.

## Availability

### 13a.

Is the site currently being marketed?

Yes

No

If Yes, please provide details:

### 13b.

Please indicate when the site could be made available for development (tick the most relevant box):

Can be available for development immediately

Within 5 years (by April 2021)

5 -10 years (between 2021 and 2026)

10 –15 years (between 2026 and 2031)

15 – 20 years (between 2031 and 2036)



### 13c.

Please indicate over what timeframe you anticipate development could start?

Immediately in 2016

Within 5 years (by April 2021)

5 -10 years (between 2021 and 2026)

10 –15 years (between 2026 and 2031)

15 – 20 years (between 2031 and 2036)

### 13d.

If not available within 5 years, please explain why:

### 13e.

Once started, how many years do you think it would take to develop the site?

## Viability

### 14a.

Do any existing uses / buildings need to be re-located elsewhere?

Yes

No

### 14b.

Are there any abnormal costs affecting viability e.g. infrastructure, demolition, ground conditions.

Yes

No

If Yes, please explain:

### 14c.

Will neighbouring uses have an effect on the marketability of the site?

Yes

No

If Yes, please explain:

### 14d.

Does the site offer an opportunity to provide any benefits to the local area?

Yes

No

If Yes, please explain:

### 14e.

If you are not intending that you would develop the site yourself, has there been any developer interest?

Yes

No

## Additional Comments

## Checklist

Your Details (Required)

Agent Details

Site Details

Current and Potential Use

Site Constraints

Utilities

Availability

Viability

Additional Comments

Declaration (see next page)

We will write to you upon registration of your completed forms. Please ensure all sections are completed. Any blank sections may lead to delays in the processing of your details. Based on the information you have given in this form we may request additional evidence to support your submission. You will be notified of this.

## Data Protection and Freedom of Information

This information is collected by North Norfolk District Council as data controller in accordance with the data protection principles in the Data Protection Act 1998. The purposes of collecting data are:

- To assist in the preparation of a Local Plan
- To contact you, if necessary regarding the answers given in your form.
- For evaluation of the site submitted.

## Disclaimer

The responses received as part of the Call for Sites will be published and made available for public viewing. By submitting this form you are consenting to the details about you and your individual sites being stored by the Council, and the details about the site being published for consultation purposes. If there is confidential information you wish to submit but remain out of the public domain please indicate to that effect within the form.

I agree that the details within this form can be held by the Planning Department of North Norfolk District Council, and I understand that they will only be used in relation to Planning Policy matters.

Signature on behalf of self and applicant:

Date:

We will handle this information responsibly and in accordance with the Data Protection Act 1998. Please ask any member of staff for details of our Data Protection Policy or view it online:

**<http://www.northnorfolk.org/council/791.asp>**.

If you would like this document in large print, audio, braille or in a different language, please contact our Planning Policy team on 01263 516318 or [planningpolicy@north-norfolk.gov.uk](mailto:planningpolicy@north-norfolk.gov.uk)