



# Wells Town Council

Wells Community Hospital, Mill Rd,  
Wells-next-the-Sea, NR23 1RF

## MINUTES

2023/12

### **Town Council Meeting held at the Clore Room, Wells Maltings on 5<sup>th</sup> June 2023 at 1911 hrs.**

Those Present: Mel Catton (Chairman), Roger Arguile, Pauline Catton, Bob Curtis, Cheryl Curtis, Jessica Curtis, Jen Davies, Lindsay Dew, Peter Rainsford, Susan Rainsford, Joyce Trett & David Wines.

Greg Hewitt (Clerk), Michael Dalby, Peter Fisher & 7 members of the public.

- 1) Public Forum  
No speakers
- 2) Reports
  - a) Police – No report received.
  - b) Norfolk County Council, Councillor Michael Dalby  
A report was received which is available on the website.
  - c) North Norfolk District Council, Councillor Peter Fisher  
A report was received which is available on the website.
- 3) Apologies – None
- 4) To receive Declarations of Interest and consider any requests for Dispensations.  
None.
- 5) To approve the Minutes of the meeting held on 15th May 2023.  
Approved and signed.
- 6) To consider and agree the annual Governance Statement 2022/2023.  
Resolved – Agreed, approved and signed.
- 7) To consider and agree the annual accounts for 2022/2023.  
Resolved – Agreed and approved.
- 8) To consider and agree the annual Accounting Statement for 2022/2023.  
Resolved – Agreed, approved and signed.
- 9) To consider adoption of the General Power of Competence.  
Resolved – To adopt the General Power of Competence.
- 10) Appointment of Portfolio Holders.  
Resolved – Finance (BC), Cemetery (LD), Allotments (JT), Tourism (RA), Community Wellbeing and Welfare (PC), Traffic Management (MC), Buttlands (MC), Children's Playground and Skatepark (JC), Churchyard and Polka Cemetery (JD), Climate and Environment (CC), Fairtrade Liaison (JC), Affordable Housing (PR & SR), Maltings Liaison (SR).
- 11) To consider the renewal of the Town Council's Insurance.  
Resolved – To accept the quotation by BHIB LTD.



Greg Hewitt                      Town Clerk                      01328 710564  
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## Minutes Continued

### 12) To consider the draft Neighbourhood Plan and to agree submission of the Plan to North Norfolk District Council.

The Chair thanked the Working Party for all that they have done in preparing the plan. PR proposed that the plan be submitted as presented to NNDC, seconded by RA. PC asked for a recorded vote.

Resolved – To submit the plan as presented to NNDC. All the councillors voted for the proposal apart from MC who abstained.

### 13) Reports

#### a) Town Clerk

The Clerk reported the following: that a request had been received from Miniature Donkeys for Wellbeing Ltd to hold a fund-raising event on the Buttlands on 12<sup>th</sup> August (*The Council resolved to allow the event*). RA had volunteered to be the Council's NALC representative. One of the bus shelters needs cleaning due to vandalism (*The Council resolved that all the bus shelters should be cleaned*). Correspondence had been received from the Council's streetlighting contractor that they were terminating the contract from 1<sup>st</sup> September 2023 (*The Council resolved that the Clerk was given delegated authority to engage a new contracted up to a fixed monthly amount*).

#### b) Portfolio Holders/Committees/Working Parties/Councillors

LD (Cemetery) LD reported that the cemetery soil storage compound might need emptying. The cemetery grass had been getting long but has now been cut. MC (Traffic Management and Buttlands) MC reported that members of the working party would be having a walk about with representatives of the highway's authority and other stakeholders on the 14<sup>th</sup> June, to look at areas where new parking restrictions may be needed. MC was also meeting with an associate on the Buttlands to progress the installation of new posts around the mini Buttlands. JD reported a pothole on Burnt Street. PC reported fallen leaves needing attention on Northfield Lane and RA reported the same problem on Marsh Lane. CC asked about the state of the East End railway cutting and PR asked about the height of the sea defence along the same cutting.

### 14) Financial Report & Accounts for Settlement

The financial reports were circulated. These can be viewed at Appendix A and on the website.

Resolved – Accounts agreed, accepted and signed.

### 15) To confirm Date of Next Meeting - Confirmed as Monday 3<sup>rd</sup> July 2023.

Meeting ends 2055 hrs.

