



Revenue Services,
Holt Road, Cromer, Norfolk, NR27 9EN

Tel: 01263 516071
Email: ctax@north-norfolk.gov.uk



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Application for Discount I & J STUDENT DISCOUNT

Qualifying Criteria

A person will be disregarded if they are a full time student as defined by the following:

1. Attending a prescribed educational establishment
2. Undertakes a course of at least one academic or calendar year
3. The course normally requires the student to attend for at least 24 weeks each year and for at least 21 hours per week (this included attendance, tuition, study or work experience)

Council Tax Reference No

Name and Address of Liable Person

Applicant's Name		
Term-time Address		
Name of College/ University and Address		
Period of Course	From:	To:
Name of Course Undertaken		

Signed Date

Telephone Number

I enclose a copy of my student certificate.

Additional Information

The following are definitions of a student under the Local Government Finance Act 1992.

1. **FOREIGN LANGUAGE ASSISTANTS** – a person will be regarded as such on a particular day if – on the day he/she is registered with the British Council as a foreign language assistant, and the day falls within the period of his/her appointment as a foreign language assistant at a school or other educational institution in Great Britain.

2. **FULL TIME COURSE STUDENTS** – a person is to be regarded as such on a particular day if –
(a) on the day he/she is enrolled for the purpose of undertaking such a course with a prescribed educational establishment, and
(b) the day falls within the period beginning with the day on which the person begins the course and ending with the day on which they cease to undertake it

A person is to be regarded as ceasing to undertake a course of education for the purpose of this paragraph if the person has complete it, abandoned it, or is no longer permitted by the educational establishment to undertake it.

3. **QUALIFYING COURSE STUDENTS** – a person is to be regarded as such on a particular day if –
(a) he/she is under the age of 20;
(b) he/she is not undertaking a course of full time education;
(c) the relevant number of hours per week for that course, or where he/she is undertaking two or more qualifying courses with the same establishment, the aggregate of the relevant number of hours a week exceeds 12;
(d) the day falls in the relevant period for the course;
(e) he/she is not an apprentice or youth training trainee.

4. **STUDENT NURSES** – A person is a student nurse on a particular day if, on that day, the person is undertaking a course which would (if successfully completed), lead to first registration in the Nurses' Part or the Midwives' Part of the register maintained by the Nursing and Midwifery Council under article 5 of the Nursing and Midwifery Order 2001.

Full Time Courses

The definition of a full time course for the purpose of Council Tax is as follows:

- (a) One which subsists for at least one academic year of the educational establishment concerned or, in the case of an educational establishment which does not have academic years, for at least one calendar year:
- (b) which persons undertaking it are normally required by the educational establishment concerned to undertake periods of study, tuition or work experience (whether at premises of the establishment or otherwise)
 - (i) of at least 24 weeks in each academic or calendar year (as the case may be) during which it subsists, and
 - (j) which taken together amount in each such academic or calendar year to an average of at least 21 hours a week
- (c) the nature of which is such that a person undertaking it would normally require to undertake periods of study, tuition or work experience which together amount in each such academic or calendar year to an average of at least 21 hours a week during the periods of attendance mentioned in paragraph (b) above in the year.

Qualifying Courses

The definition of a qualifying course for the purpose of Council Tax is as follows:

- (a) One which subsists for more than 3 calendar months;
- (b) which is not a course of higher education;
- (c) with respect to which tuition is principally received otherwise than through correspondence;
- (d) which is not undertaken in consequence of an office or employment held by the person in question, and
- (e) with respect to which the relevant activities are (insofar as they are normally carried out under the course at particular times) normally so carried out principally between 8.00 am and 5.30 pm.

Prescribed Educational Establishment

The definition of a prescribed educational establishment for the purposes of Council Tax is as follows:

If it is located within England, Wales, Scotland, Northern Ireland or a member State, and is established solely or mainly for the purpose of providing further or higher education.

“Further Education” in relation to a relevant territory, means –

- (a) any course of education (other than a course which is within the definition of “higher education” below) which is suitable to the requirements of persons who are over the compulsory school age application in that territory, and
- (b) organized leisure-time occupation provided in connection with such a course; “higher education”, in relation to a relevant territory, means any course of education the successful completion of which results in any of the following qualifications
 - a. a first degree
 - b. a higher degree
 - c. a qualification (including a professional qualification), which is regarded by the relevant authority as being equivalent to a qualification (or part of a qualification) mentioned in paragraph (a) or (b) of this definition

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